



Kinloch Community Association Inc.
Committee Meeting Minutes
5 February 2024 held at the Kinloch Community Hall
revised
Commenced at 7-30pm

Present: Tim Brittain (Chair) Martyn Coe, Wendy Alexander Robert Hutton, Ron McPhail, Nick Hume, Benedict Ryan, Elwyn McGoram (by Zoom link)

1. **Apologies:** Ross McConnon and Karen Burling
Moved **Wendy/Nick** that apologies be accepted. **Carried**

2. **Confirmation of Minutes of Meeting held 11th December 2023.**
Moved **Ron/Robert** that these Minutes be approved. **Carried**

3. **Matters Arising/Action Sheet**
New Website: See Comms Report.

4. **Financial Report**
Nick spoke to the previously circulated Financial Report to end of December 2023. Not a lot of activity, but Christmas Carols money is incoming. TDC didn't charge for the Hall but charged for the use of the Domain, \$70. A lot of subs have come in.
Difficult when to apply fees paid by new members part way through the year. Half-price was adopted in the past. Christmas Security invoice to be paid, GST paid. Deb B has been refunded. Invoices for sponsorship need to be sent out.
Mowing Okaia precinct with canycom hence mowing expenses.
Ross to catch up with Mel Davidson regarding outstanding unspent amount of trapping grant from WRC. Nick will try to contact Ross about it.
Deficit for month of December 2023: \$549.83. Surplus for Financial YTD: \$8005.74.
Moved: **Nick/Wendy** that the December 2023 Financial Accounts and expenditure summary be approved. **Carried**

5. **Events Report**
Elwyn reported. Just over a month to go before the **Poker Run**. Sponsorship is low this year. Reaching out for more prizes as normal sponsors are feeling the pinch financially. The majority of prizes are from Trev Terry and Mitre 10. More sponsorship is required. Not many registrations yet. Ron asked what value prizes we are looking for. Elwyn: caps, t-shirts, any value from \$20 to whatever.

6. Ratepayer Matters Report

Wendy spoke to the previously circulated 5-2-24 Subcommittee Report.

- **Seven Oaks Development:** Following discussion moved **Wendy/Ron** that the KCA prepare and present a brief submission to TDC regarding Seven Oaks that focuses specifically on non-compliance with the Kinloch Structure Plan from a density perspective, including potential impact on infrastructure. **Carried**
- **14-12-23 KRG Meeting Minutes:** Noted that these KRG Minutes are silent regarding the chairs comments regarding alleged bullying of TDC staff and Pat Kane's rant regarding the KCA.
Moved **Wendy/Robert** that Tim request these items be added so as to correct the 14-12-23 Minutes at the next KRG meeting. **Carried**
- **Kinloch Domain** - Wendy and Tim have requested a meeting with TDC regarding the state of the Domain and request repairs and maintenance. We don't want the Domain to deteriorate further.
- **Tipsy** has a new leasee and it will be changing its name. Food truck out the back to do the cooking, chairs and table inside.
- **Henry Hall Trust Community Survey:** Tim and Martyn have met with Henry Hall regarding Kenrigg Rd (Trev Terry and adjacent section) site. The HHT has requested our assistance regarding consultation regarding what the community would like to see happen with this site. The KCA will send the survey to all members asking for submissions and all replies will go directly to Henry Hall Trust staff. HHT would like this done before making consent applications.
Moved **Tim/Ron** that the KCA distribute and publicise the community survey on behalf of Henry Hall Trust. **Carried**

7. Three Streams Report

Karen spoke to the report previously circulated by Ross.

Karen to ask Ross about mowing by the Lisland Dr section as part of it has not been mown recently.

Peter Guise has quite a few paving blocks to donate if the KCA want them. DOC is not likely to allow pavers on the Stream precinct.

Wendy complimented the Stream trail team who do great work and the trails are looking fantastic.

8. Communications Subcommittee Report

Robert spoke to the previously circulated report. Highlights include:

- Still waiting for a profile of several members.
- **Kinloch Paths Map Pads:** Deb Borlase had commenced work on this. Agreed we should continue to print plus have digital version available once updated.
- **Social Media:** Victoria Deaker is doing a stunning job with our social media. Facebook is really humming and Instagram growing off a low base. Growth stats for the last two month period were shared. We need to reimburse Victoria for boosted post costs at year end.
- Two issues of **Whats Up** expertly produced by Deb Rowley since last meeting. Emailed 20 Dec23 and 26 Jan24. We have commenced introductory features on members of the KCA Committee. Target date for next issue is 20 Feb24. Deb is moving soon so we will need to find a new editor for Whats Up.

- **New Membership Flyer:** This has been printed and distributed to Committee members. Extensive mailbox drops around the Village plus Wendy has regularly distributed to notice board and vehicles parked around the beach and on the domain during peak periods.
- **New Website:** Graphic Elements has underway. Waiting on Robert for more content and review.

9. General Business

- **Current vacancies on the KCA Committee:** Discussion regarding current vacancies and how to fill. Target younger age groups and to fill skill gaps. Potential names discussed to be sounded out.
- **Resignations of Deb and Bas Borlase.** Tim to write with thanks. Dinner voucher to be purchased as a token of the KCA's appreciation and thanks for their significant contribution over a long period.
- Discussion regarding the need to continue with the **membership drive**. Further member discounts are still being worked on.
- The **Kinloch Hall's** new booking system that has been imposed by TDC means KCA's costs of sponsoring the local community groups rent costs will now be \$3240 pa. Agreed this was not financially viable. The contribution idea is messy. Needs to become user pays going forward. Nick will contact the groups to let them know. Suggested that application for community grants be made as there are several available.
- Excel database is currently very clunky. Major update required. Tim to discuss with Ross.
- Meeting Time: 7.30pm start for meetings is most convenient for all going forward.

Benedict tendered her apologies for the March Meeting.

Meeting closed at 9-00pm