



Kinloch Community Association Inc.
Committee Meeting Minutes
11 March 2024 held at the Kinloch Community Hall

Commenced at 7-30pm

Present: Tim Brittain (chair), Wendy Alexander, Karen Burling, Martyn Coe, Nick Hulme, Robert Hutton, Elwyn McGoram and Ron McPhail.

1. **Apologies:** Ross McConnon and Benedict Ryan.
Moved **Wendy/Nick** that apologies be accepted. **Carried**

2. **Confirmation of Minutes of Meeting held 5th February 2024.**
Robert to reformat and circulate by email for final approval.

3. **Matters Arising/Action Sheet**
Security Cameras: Martyn has a full review meeting booked with the contractors on 12 March. Martyn to progress grant application. Martyn to check with Police regarding recent solved and unsolved crime statistics for the village which may be helpful for grant application.
New Website: See Comms Report.

4. **Financial Report**
Nick spoke to the previously circulated Financial Report to end of February 2024. Highlights included:
 - Surplus for month of Feb24 was \$3216.13. Surplus for the financial YTD \$11,130.53.
 - Further income expected in March accounts from Poker Run and Triathlon volunteering.
 - Moved: **Nick/Wendy** that the February 2024 Financial Accounts and expenditure summary be approved. **Carried**
 - Noting current account balances, moved **Nick/Ron** to move \$20k to a 6 month term deposit in order to improve interest revenue. **Carried**
 - Poker Run expenses. Moved **Tim/Wendy** that Elwyn be reimbursed \$772.52 for Poker Run expenses. **Carried**
 - New Website progress payment. Moved **Tim/Wendy** that the invoice from Graphic Elements for \$1840 (incl GST) be approved for payment. **Carried**

5. Events Report

Elwyn reported on a very successful Poker Run held on 9th March.

- **44 boats** entered plus a donated entry fee. Feedback has been very positive.
- Trev Terry receiver released all the **entry fees** previously collected by Trev Terry.
- The Committee passed on its **thanks to Elwyn and Ross** for their great organisation and for organising the prizes (every boat won a prize) and to **Tim and Kelly Brittain** for organising the BBQ.
- Elwyn to advise DoC of number of **fish caught** on the Poker Run.
- General discussion regarding potential **new future events** including a Touch Rugby tournament.

6. Ratepayer Matters Report

Wendy spoke to the previously circulated 11-3-24 Subcommittee Report. Key points:

- **TDC long term plan** submissions now delayed until May24.
- **Kinloch developer funds**. Councillor Shepherd is looking into this.
- **Henry Hall Trust** has thanked KCA for assistance in communicating its Survey and results. Strong support for a small supermarket and café. The KVGC has also submitted a concept plan to the HHT for development the Kinloch Rd site.
- **Seven Oaks developments**. TDC has notified an application for resource consent. Submissions close at 5pm on Wednesday 3 April 2024. As previously agreed, and as support by a survey of members, the KCA will make a submission. Submission to receive professional review.
- **Domain**. The TDC are currently not in a position to undertake maintenance/improvements. Councillor Shepherd has agreed to investigate possibility of volunteer community (workingbee) assistance to address urgent matters.
- **Roading/Footpath** Improvements. Ron will attend the TDC Walk and Talk meeting on 13th March. Details have been advised on our FB page.
- The Meeting went "In Committee" to discuss the meeting held with the TDC on 11-3-24.

7. Three Streams Report

Karen spoke to the report previously circulated by Ross. Highlights include:

- New 10 year **Management Agreement with DoC** now signed by both DoC and Iwi.
- **WRC funding**. To be updated by Melissa Davidson, due 31-3-24. DoC providing a supporting letter.
- **1000 Manuka** plants ready for winter planting.
- **Working bee 2-3-24**, 12 volunteers weeded 500 plants. However struggle to keep on top of weeds. Need to discuss strategy with DoC. Also maybe volunteer groups to manage a section of stream each.
- **Recruitment of volunteers**, especially younger people remains a challenge.
- Possibility of a winter/school holiday **adventure walk** to help encourage younger volunteers being investigated.
- New "**Three Streams**" logo under development.

8. **Communications Subcommittee Report**

Robert spoke to the previously circulated report. Highlights include:

- **New Website:** Graphic Elements has made good progress. Just waiting on KCA specific content. Robert meeting with Rachel on 20-3-24 to review.
- **Whats Up:** Two issues, including HHT questionnaire expertly and promptly produced by Deb Rowley since last meeting. Emailed 7th February and 6th March. Noted updates required to Directory. Call for updates in next issue.
- **Social Media:** Victoria Deaker continues to do a great job with our social media. Admins are now just Victoria and Robert.
Facebook: Followers as at 9-3-24: 3044 (up 63 since last report)
Instagram Stats: 87 followers and 30 posts to date.
- **Kinloch Paths Map Pads:** Outstanding. Robert to action update and budget.
- **KCA Committee Minutes** are now published on our website.

9. **General Business**

Committee Vacancies: Discussion regarding potential appointments to fill casual vacancies.

Groups Ref Hall Hire: Nick reported he has had no further response.

Mid Winter Xmas: Discussion regarding possible Mid Winter Xmas community gathering at Kinloch Club café. Karen to investigate.

Meeting closed at 8-57pm